

FEE STRUCTURE FOR A TENANCY

Listed below are a range of fees a landlord may incur when letting their property. Fees charged will be dependent on a landlord's circumstances and the service required.

SERVICE	FEE	VAT	TOTAL
Tenant Introduction Fee			
For a managed tenancy - to include: advertising, local viewings* and an Assured Shorthold Tenancy Agreement	£350.00	£70.00	£420.00
For a non-managed tenancy - to include: as above	£400.00	£80.00	£480.00
*Viewings are during office hours and subject to our availability. Our fee will not be affected if we can not honour a viewing.			
Viewings outside 10 mile radius	£12.50	£2.50	£15.00
Management Fee			
As above, plus Management Fee 11% of Monthly Rent + VAT (13.2% including VAT). Subject to a minimum fee of £40.00 + VAT			
Prepare Tenancy Agreement Only (please contact our Solicitors office)	£150.00	£30.00	£180.00
Administration Fee			
If the landlord withdraws the property after marketing has commenced	£150.00	£30.00	£180.00
EPC	£90.00	£18.00	£108.00
Tenant Application Fee (payable by tenant)	£79.16	£15.84	£95.00

Arnison Heelis Estate Agents are members of the dispute and compensation scheme operated by The Property Ombudsman (www.tpos.co.uk) and our membership number is D02701. We subscribe to the code of practice of that organisation.

Arnison Heelis Estate Agents are covered for Client Money Protection (CMP). This ensures that our clients are protected in the event of misappropriation of client money held in the course of running their business. Cover is provided under our Professional Indemnity Insurance by Hiscox Insurance Company Limited.

Arnison Heelis Estate Agents are part of Arnison & Company Solicitors Limited who are

authorised and regulated by the Solicitors Authority SRA No. 00421363.